

## **BUSINESS ETHICS TRAINING - ONLINE INSTRUCTOR-LED 3HOURS**

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**COURSE LENGTH: 0.5 DAYS**

A business' ethics ensures that employees will understand the goals and expectations of an organisation. Ethics determine the "rules of the road" for a particular entity, so it's imperative to communicate the ethical policy that staff should follow in a way that makes sense at all organisational levels.

The PD Training Business Ethics Training Course teaches you how to implement ethical management, goal setting, organisational policies, and identification and management of responsibilities. This course provides you with the knowledge and skill building techniques that allows the successful building and management of a business ethics framework.

This is a practical class that is suitable for all audiences and provides people with the tools that they can apply on-the-job (and in other contexts) the very next day.

This is an instructor-led class that you can attend from home or your office.

We use secure Video Conferencing with interactive features such as live polling, screen sharing, whiteboards, live chat and breakout sessions. Please discuss your preferred platform, most commonly we use Microsoft Teams, Skype for Business, Webex or Zoom upon request.

These courses are facilitated in English, and are open to people from different industries across Australia, New Zealand, Singapore, Malaysia and Hong Kong - this is a short but powerful learning experience that gives you global collaboration opportunities.

Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs - see our outcomes in the reviews.

\*\*Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10-minutes prior to commencement so you are ready to participate and don't miss a minute!

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## BUSINESS ETHICS TRAINING - ONLINE INSTRUCTOR-LED 3HOURS COURSE OUTLINE

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### FOREWORD

Every day key decisions are made about how resources are used and consumed in the enterprise. The ethical imperative is to ensure that resources are used in the most appropriate way within the context of the organisation and the broader context of the organisation in the community.

Ethics should maintain a positive effect on the employees surroundings, creating an atmosphere of decision making that fosters help and a feeling of community. This course will pose a series of questions that will form the basis of a practical ethical framework.

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### OUTCOMES

In this course participants will:

- Learn how to make ethical decisions
- Learn how to balance personal and organisational ethics
- Be able to identify unethical behaviours

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### MODULES

#### Lesson 6: Ethical Decisions

- The Basics
- Balancing Personal and Organisational Ethics
- Common Dilemmas
- Making Ethical Decisions
- Overcoming Obstacles

#### Lesson 10: Ethics in Business (I)

- Organisation Basics
- Addressing the Needs
- Ethical Principles

#### Lesson 11: Ethics in Business (II)

- Ethical Safeguards
- Developing a Code of Ethics
- Performing an Internal Ethics Audit
- Upholding the Ethics Program

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### WEB LINKS

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- [View this course online](#)
- [In-house Training Instant Quote](#)