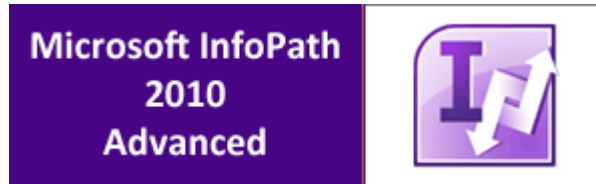


## MICROSOFT INFOPATH 2010 ADVANCED

Generate a [group quote](#) today



**COURSE LENGTH: 1.0 DAYS**

Developing advanced skills in InfoPath 2010 requires a deeper knowledge and understanding of some of the more advanced features of InfoPath 2010.

The PD Training Microsoft InfoPath 2010 Advanced Training Course provides you with some valuable skills including setting up controls, validating form code, publishing forms, SharePoint integration, calculating fields and much more.

This dynamic training course is available now throughout Hong Kong, including Central.

This Microsoft InfoPath 2010 Advanced Training Course can be delivered at your premises by one of our expert local or international trainers or live online using our [HIVE](#) technology.

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## MICROSOFT INFOPATH 2010 ADVANCED COURSE OUTLINE

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### FOREWORD

This course extends on InfoPath's Office Fluent UI and SharePoint's customization features. In addition, it looks at other useful topics such as importing designs from other Office products, managing data connections and much more.

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### OUTCOMES

- ▶ Understand various types of controls
- ▶ Validate form data
- ▶ Import designs from Word or Excel
- ▶ Create cascading drop down lists
- ▶ Work with forms that can be merged
- ▶ Add resource files to form templates
- ▶ Understand InfoPath Form Events
- ▶ Manage data connections
- ▶ Publish in various types of forms

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### MODULES

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#### Lesson 1: Getting Started

- ▶ Workshop Objectives

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#### Lesson 2: Types of Controls

- ▶ Insert Controls on a Form Template
- ▶ Understanding Controls and the Data Source
- ▶ Input Controls
- ▶ Object Controls
- ▶ Container Controls
- ▶ Custom Controls
- ▶ Remove a Control from a Form Template

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#### Lesson 3: Repeating and Optional Controls

- ▶ Using Repeat Tables
- ▶ Using Repeating Sections
- ▶ Creating an Optional Section

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#### Lesson 4: Control Tool Properties & Table Tools Tabs

- ▶ Control Tool Properties Tabs
- ▶ Using the Control Properties Dialog Box
- ▶ Table Tools Tab

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#### Lesson 5: Actions

- ▶ Creating an Action Based on User Input
- ▶ Using Buttons to Switch Views
- ▶ Applying Conditional Formatting
- ▶ Calculating Fields
- ▶ Validating Form Input Data

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#### Lesson 6: Importing Form Designs

- ▶ Importing Designs from Other Applications
- ▶ Importing Word Forms
- ▶ Importing Excel Forms

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### Lesson 7: Advanced Topics

- ▶ Cascading List Box
- ▶ Merging Forms
- ▶ Adding Resource Files to Your Form Template

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### Lesson 9: Publishing Forms

- ▶ Understanding Form Security
- ▶ Setting Form Template Security Level
- ▶ Network Location
- ▶ Hosting InfoPath Forms

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### Lesson 11: Publishing Forms for Use with SharePoint

- ▶ Publishing To a SharePoint Form Library
- ▶ Publishing To a SharePoint Site as a Content Type
- ▶ Browser Capable Forms
- ▶ Installable Form Template

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### Lesson 8: Understanding Code

- ▶ How InfoPath uses XML Technologies
- ▶ InfoPath Form Events
- ▶ Working with Data Connections
- ▶ Using an Add-In
- ▶ The Developer Tab

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### Lesson 10: SharePoint Integration

- ▶ Form Libraries
- ▶ Promoting Field Properties
- ▶ Email Enabling Document Libraries
- ▶ SharePoint Workflow

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### Lesson 12: Wrapping Up

- ▶ Words from the Wise

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## WEB LINKS

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- ▶ [View this course online](#)
- ▶ [In-house Training Instant Quote](#)