PROFESSIONAL DEVELOPMENT TRAINING

5808 8521

REQUEST QUOTE

3.0 DAY COURSE

Train the Trainer Training

As a professional trainer, you also have to undergo training to gain knowledge of the newest methodologies and techniques used in the training industry. Whether you are an experienced or a new trainer searching to widen or strengthen your training capabilities, this Train the Trainer training course from PD Training presents the most up-to-date trends and strategies on how to train people. This course will demonstrate how to become a facilitator of learning, not merely a presenter. You will build self-confidence, connect with your audience and leave your trainees admiring your training abilities.

Always take note that the success and effectiveness of training largely depend on the qualities of the trainer itself. Hence, it is also vital that the trainer update and hone his or her skills. This Training the Trainer course provides participants an introduction to primary training and presentation skills like understanding the various elements of a competent training program: planning, designing, implementing, marketing, connecting and delivery.

These fun, high-energy training courses are delivered by experienced professionals throughout Hong Kong, including Central.

This Train the Trainer training course can be delivered at your premises by one of our expert local or international trainers or live online using our HIVE technology.

Contact us today for a quote.

What You'll Gain:

This is a high impact, high intensity train the trainer course is designed for workplaces that need trainers that will hit the ground running as soon as possible.

This is not a box ticking exercise for passing assessments, this is for people that the skills to train in today's professional workplaces.

This **Train the Trainer** Training Program is designed to benefit employees that are being asked to design and/or deliver training in the workplace. Participants learn about the learning needs of adults, planning and developing different types of training, delivering and assessing the success of the training.

Outcomes

- Design a training course targeted for adult learners
- Plan the delivery of a course by ensuring that all the key elements of effective training are present
- Learn how to communicate one's message effectively
- Develop techniques to overcome barriers to learning
- Prepare and deliver a training session
- Learn to construct assessments to validate the learning
- Gain techniques for providing encouragement and coaching during the training process
- Create post-course evaluation forms
- Evaluate their peers and also receive feedback from them during class

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Modules

Lesson 1: Introduction to Training

- What is training?
- Benefits of training
- Trainer responsibilities
- Adult Learning (Andragogy)
- Aligning training with business goals
- Measuring Impact
- Traits of an effective Trainer
- Building Trust
- Cultural sensitivity

Lesson 2: Personality Styles and Learning

- Review of REACH personal style profiles
- What do these styles need from the trainer?

Lesson 3: Identifying Training Needs

- Training Needs Analysis
- Training Needs Analysis Process
- Learning Objectives
- Bloom's Taxonomy Model
- Bloom's Taxonomy Verbs

Lesson 4: Designing and Developing Training Materials

- An Effective Training Session
- Session Structure
- Use a Session Plan
- Incorporate variety into your Training
- Address Learning Styles
- Create Engaging Slides and Visual Content
- How Training has Evolved
- Using Artificial Intelligence (AI) to help with course design

Lesson 5: Presenting in a Clear, Confident and Engaging Way

- Paralinguistics
- Ask Questions
- Conduct Regular Knowledge Checks

Lesson 6: Your Presentation

- Presenting

Lesson 7: Reflection, Feedback and Evaluation

- Transfer of Training Outside the Session
- Kilpatrick's Four Levels of Evaluation
- Collecting Feedback

Talk to our expert team

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